

## Make your monthly Group Insurance Payment through Xpress-pay

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Monthly Group Insurance Payments may be made online by card or by electronic check (ACH) using our website link to **Xpress-pay**.

This is a secure website which provides the option to store credit card information for future payments, if desired. You may access Xpress-pay from your computer, tablet, or Smart Phone. *PCA Retirement & Benefits is pleased to bring you this service through BB&T.*

To access the online payment portal, visit our website: <https://pcarbi.org/login/> and select the option to **Pay my organization's group insurance invoice**.

The first window will request you to enter your **organization number**. Use the **Org ID** as listed on your invoice, but you will need to type the uppercase letters PCA (with no space) before you enter your Org ID.

Example: PCAXXXX

*(Enter your Org ID in the place of the XXXX.)*

Clicking on the green bar with the Next arrow will move you on to the screen with payment details.

You may then continue as a guest or create an account to login so your payment details will be stored and available for your next monthly payment. Entering your email with the account access will ensure you receive an email reminder when the invoice is ready for payment each month.

Your monthly invoice will continue to be sent to you either by *email attachment* or by *regular US Mail* for your verification of current staff member enrollment(s) and the total premiums due each month.

PCA RETIREMENT & BENEFITS, INC.  
Provided by BB&T

PCA Group Insurance Invoice Payment

Org #  
PCAXXXX (enter your 4-digit Org ID) \* Required

Next >

Note:  
Payment information will not be retained by Xpress-pay without your permission. Sensitive account information is never forwarded to the recipient.

SECURED  
2018-04-13 UTC

Privacy Policy

### **Did you know? You may update monthly PCA Group Invoice delivery to email!**

*If you wish to receive your invoice by email*, you may send an email with your request to [insurance@pcarbi.org](mailto:insurance@pcarbi.org). In your email please include your **Org ID** and **Name**, the **Contact Name** and **Contact Email Address**.

We will process your request so your next monthly invoice will arrive as a .PDF file attachment and may be printed and processed as usual by you or your treasurer. The monthly memo with helpful instructions and reminders will also be included as an attachment in this email.