PCA Retirement & Benefits | PCA Group Insurance LTD Census

1700 North Brown Rd, Suite 106, Lawrenceville, GA 30043 ▪ Phone: 800.789.8765 ▪ Fax: 678.825.1261

unum

Name of Employer: ______________________________

Address: ______________________________

City, State, ZIP: ______________________________

Org ID: ______________

Request Secure Link via Email: insurance@pcanet.org **Send by FAX: 678-825-1261** **Send by US Mail: PCA Retirement & Benefits, Inc. 1700 North Brown Rd, Ste 106, Lawrenceville, GA 30043**

For Your Group Salary Update:

Please consider our collective responsibility to protect the personal information of our participants and **do not include full SSN on this report.**
We use the info you provide below to update employee current address information as well as salary and housing. Please review and confirm that the addresses are current for your staff members.
You may send the completed form to our office by FAX or by US Mail to the address and FAX number provided below.
You may request a secure email link for submitting the completed census by sending a request to the email address listed below.
THANK YOU for taking time to update this information!!

* Maximum Annual Salary to report for LTD 1 - Enhanced is $200,000

* Maximum Annual Salary to report for LTD 2 - Basic and LTD 3 - Voluntary is $120,000

Employee Last Name	Employee First Name	Social Security Number	Gender	DOB	DOH	Annual Salary*	Annual Housing Allowance (if applicable)	Job Title	Home Address	City	State	Zip	Employee Class Name	LTD Product
Example	John	XXX-XX-9999	M	1/1/1960	1/1/2011	$50,000	$24,000	Asst Pastor	123 Sample Street	Sample	WI	53122	All Staff	LTD 1 - Enhanced